MHS GRADUATE MEDICAL EDUCATION COMMITTEE (GMEC)

COMPOSITION: The GMEC shall consist of the Designated Institution Official (DIO), a Resident from each program, the Program Directors, and the MHS President/CEO or his/her designee, all shall serve with voting rights. Representatives from other services will be consulted as needed. The Chairperson shall be a physician selected by the Committee subject to ratification by the Medical Board and Community Board. The Chairperson’s appointment shall be for a term of two (2) years, with no term limits.

DUTIES AND AUTHORITY: The GMEC is responsible for ensuring compliance that the institution is in compliance with the ACGME requirements and for creating and implementing policies and procedures regarding the quality of education and the work environment for residents to include but not limited to:

- Overseeing stipends, benefits, and funding for residents
- Establishing an effective communication system between the GMEC and the program directors as well as with site directors at other training locations
- Developing and executing work hour policies and procedures
- Monitoring work hours
- Supervising residents
- Overseeing patient safety and quality of care
- Communicating with the medical staff
- Determining resident status
- Overseeing curriculum, evaluation, and program improvement
- Overseeing program accreditation
- Managing institutional accreditation
- Overseeing internal reviews
- Overseeing program changes
- Managing reductions and closures
- Approving experimentation and innovation
- Overseeing relationships with vendors

In addition the GMEC must approve certain program changes which include but are not limited to:

- All applications for ACGME accreditation of new programs
- Changes in resident numbers
- Major changes in program structure or length of training
- Additions and deletions of participating sites

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• Appointments of new program directors
• Progress reports requested by any residency review committee
• Responses to all proposed adverse actions
• Requests for increasing the duty hour limit
• Voluntary withdrawals of program accreditation
• Requests for an appeal of an adverse action
• Appeal presentation to a Board of Appeals of the ACGME

MEETING: The GMEC shall meet at least quarterly, shall maintain a record of its proceedings and report to the Medical Board and Community Board.