It is the responsibility of the Graduate Medical Education Committee (GMEC) to evaluate the merits of any reductions in the numbers of residents and/or closures of the residency program. If ever this occurred, the GMEC would notify the residents in the program. The institution would make every effort to assure that the residents already in the program would have the opportunity to complete their program at MHSGME.

REDUCTIONS
In the event that the Methodist Healthcare System (MHS) chooses to reduce the number of residents in a program, the following must occur except under dire financial circumstances:

1. Prior to Board action, the GMEC will discuss and consider the impact a reduction of resident numbers will have on services provided by the residency with the Program Director.
2. The GMEC will notify the Program Director of the decision to reduce the number of residents in their program at least 9 months prior to the NRMP Match.
3. Residents under contract will be informed of the decision to reduce the number of residents in a program as early as possible once the decision is made.
4. Residents under contract will be allowed to complete their program if they continue to meet the requirements for advancement and graduation.
5. MHS institutions will provide the Program Director with the necessary resources to graduate residents under contract.
6. Changes in services provided by the residents that occur as a result of a reduction are at the discretion of the Program Director.

CLOSURES
In the event that MHS chooses to close a residency program, the following must occur except under dire financial circumstances:

1. The GMEC will notify the Program Director at least 1 year in advance of a closure of a program.
2. Residents under contract will be informed of the decision to close their residency as early as possible.
3. Residents under contract will be allowed to complete their program if they continue to meet the requirements for advancement and graduation.
4. GMEC institutions will provide the Program Director with the necessary resources to graduate residents under contract. Residents under contract will be informed of the decision to reduce the number of residents in a program as early as possible once the decision is made.
5. If a resident in the program desires to transfer to another residency program, faculty will assist in finding a new program. Should the resident find another program, he/she will be released from his/her contract with a 30-day written notice.